

Finance Officer – June 2024

Person Specification



Skills and experience

Essential Criteria
Direct experience of working in a finance-related post
Direct experience of carrying out bookkeeping related tasks
Strong numeracy skills
Excellent written communication skills
Highly developed ICT skills
Ability to take initiative and work with minimum supervision
Ability to cope under pressure and manage competing priorities
Excellent attention to detail and accuracy
Be a team player
Desirable Criteria
Experience of SDM housing software
A knowledge of/experience of factored owners
A knowledge of/experience of organisational health and safety
A knowledge of/experience of payroll and/or pensions
A knowledge of/experience of working in the RSL sector