

# **Cernach Housing Association**

## **Minute of Management Committee meeting**

### **held on Monday 1 September 2025 at 8.00pm**

#### **Oliver's Restaurant and Function Suite**



## **1. Present**

T Bowie                      J Brannan      J McFarlane   C Stewart  
S McDonald MBE   S Brannan      K McGinley   A Sproul  
M Dabek

### **In attendance**

P Baylis                      E McShane              L Crawford

### **Minute taker**

L Crawford

## **2. Apologies**

2.1 Apologies were received from C Love, S Da Silva Valente and F John.

**Noted**

## **3. Declaration of interest**

3.1 There were no declarations of interest.

**Noted**

## **4. Election of office bearers**

4.1 S McDonald asked P Baylis to speak to this agenda item. P Baylis requested nominations for the position of Chair.

S McDonald was nominated by J Brannan. S McDonald accepted the nomination. S Brannan seconded the nomination.

P Baylis asked for other nominations. There were none.

S McDonald was duly elected as Chair for the Committee year from September 2025 to the next AGM.

### ***S McDonald resumed Chair***

4.2 S McDonald requested nominations for the position of Vice Chairperson.

J Brannan was nominated by S Brannan. J Brannan accepted the nomination.  
S McDonald MBE seconded the nomination.

S McDonald asked for other nominations. There were none.

J Brannan was duly elected as Vice Chair for the Committee year from  
September 2025 to the next AGM.

4.3 S McDonald requested nominations for the position of Secretary.

K McGinley was nominated by T Bowie. K McGinley accepted the nomination.  
J McFarlane seconded the nomination.

S McDonald asked for other nominations. There were none

K McGinley was duly elected as Secretary for the Committee year from  
September 2025 to the next AGM.

4.4 The Office Bearers until the next AGM are:

- Chair – S McDonald MBE
- Vice Chair – J Brannan
- Secretary – K McGinley

4.5 S McDonald congratulated the Vice Chair and the Secretary on their  
appointments.

## **5. Elections to sub-Committees**

### **5.1 Operations sub-Committee**

5.1.1 S McDonald asked which Committee members would like to serve on the  
Operations sub-Committee. The following volunteered:

- S McDonald
- T Bowie
- J Brannan
- Carole Stewart
- J McFarlane
- *Post meeting: Cheryl Love*

5.1.2 All of the above were duly elected.

5.1.3 The Operations sub-Committee will elect its Chair at its next meeting on 13 November 2025.

## **5.2 Assurance sub-Committee**

5.2.1 S McDonald asked which Committee members would like to serve on the Assurance sub-Committee. The following volunteered:

- S McDonald MBE
- K McGinley
- J Brannan
- C Stewart
- J McFarlane
- *Post meeting: A Sproul*

5.2.2 All of the above were duly elected

5.2.3 The Assurance sub-Committee will elect its Chair at its next meeting on 20 November 2025.

## **6. Any other competent business**

6.1 There was no other business.

## **7. Date of next meeting**

7.1 The next scheduled meeting will be held on **Thursday 19 September 2025** at 6.00pm. The meeting will be held in person in the boardroom and there will be an online option.

Chair: .....

Date: .....